Request for Proposal
Evaluation Consultant, Hepatitis Technical Assistance Center

Job Summary
NASTAD is funded to provide capacity building and technical assistance to support viral hepatitis prevention and surveillance personnel at state, territorial, and major city/county health departments through its hepatitis online technical assistance center, HepTAC. This project is a joint effort between NASTAD and the Centers for Disease Control and Prevention’s Center for State, Tribal, Local, and Territorial Support (CSTLTS) and the Division of Viral Hepatitis (DVH). NASTAD seeks an evaluation consultant to contribute to this project through the development and implementation of an evaluation assessing HepTAC’s effectiveness of TA provided to health departments.

Technical Assistance Opportunities
The evaluation consultant will work with NASTAD staff to:

- Develop qualitative and quantitative methodology for the evaluation that includes development of survey and data collection tools
- Support identification and coordination of relevant stakeholders
- Implement methodology and analysis of data collected
- Develop final report with results and recommendations that include how to improve data and program evaluation processes for HepTAC while applying a health equity lens

Performance Period: January 2021 – June 2021. The consultant will work on an hourly basis throughout the contract period.

Selection Criteria

Experience/ Education
- Academic or work background in public health, statistics, medicine, health science, data analytics or related field.
- Demonstrated technical expertise in viral hepatitis and/or HIV programming evaluation, and familiarity with the viral hepatitis care continuum and demography.
- Experience with epidemiologic or health systems data (including surveillance systems, clinical data registries, electronic health records, insurance claims data, laboratory data, and/or encounter data).
- Experience working with non-profit organizations and/or health departments and alignment with NASTAD’s mission, vision, and values, including our commitment to address systemic racism.
- Demonstrated competency in data analysis for public health interventions.
- Strong knowledge of at least one statistical programming language such as SAS, SPSS, etc.
- Demonstrated investment in racial justice and health equity as a guiding principle of your work is preferred.
Experience working on drug user health, harm reduction, syringe service programs also preferred.
Individuals living with or affected by viral hepatitis and/or liver disease are encouraged to apply.

How to Apply

We consider inclusion and equity to be a top priority for the program, including those with lived experience. We recognize that to achieve the 2030 goal to eliminate viral hepatitis, our workforce and professional development programs must be representative of groups that have been disproportionately impacted, therefore we strongly encourage people with lived experience to apply.

Complete submissions must include a proposal (no more than 500 words) that outlines and describes stating why you are interested in this opportunity and what specific skills and experiences you bring to and a resume that includes pricing details (hourly rate requirement.)

Qualified candidates should apply by e-mail only to hepatitis@nastad.org. Subject line should read “Evaluation Consultant, Hepatitis Technical Assistance Center”. NO PHONE CALLS can be accepted in reference to this opportunity. Should you have questions, please note them in your cover email. NASTAD will invite a small number of applicants to participate in brief interviews to clarify expectations and to further understand application packets submitted.

Submissions that do not follow the above instructions will not be considered. Submissions are due by close of business ET December 7, 2020.