

Job Opportunity

California Department of Public Health Office of AIDS

Chief of the AIDS Drug Assistance Program Section

About the job:

Civil service classification: Public Health Medical Administrator I
Location: Sacramento, California
Salary range: \$136,800 - \$162,468 annually

The Public Health Medical Administrator I (PHMA I) plans, coordinates, directs and assists with the work of two Units in the AIDS Drug Assistance Program (ADAP) Section. The *ADAP Unit* administers programs to provide life-saving medications to eligible persons living with HIV infection in California. The Comprehensive AIDS Resources Emergency/Health Insurance Premium Payment (*CARE/HIPP*) Unit administers programs that provide cost effective private health insurance to eligible persons living with HIV infection in California. The PHMA I supervises management and support staff assigned to these units. The PHMA I works collaboratively with managers and staff from the Office of AIDS (OA) Surveillance, Research and Evaluation (SRE) Branch, the Care Branch, the Administration Section and the Division Office.

The PHMA I provides technical oversight of ADAP Pharmacy Benefits Manager (PBM) contractor, works collaboratively with managers and staff from SRE to use ADAP databases to monitor prescribing and dispensing practices, and is responsible for monitoring issues related to drug interactions, indications, prescribing controls, and treatment adherence in the administration of ADAP programs. The PHMA I has critical oversight responsibilities for ADAP accounting, fiscal forecasting and policy-setting. The PHMA I provides training and education to OA staff and local health jurisdictions on technical issues as needed. The PHMA I functions as the California representative on the National ADAP Crisis Task Force and collaborates with other state ADAP directors. ADAP is a high-profile program within the state and nationally; the PHMA I represents ADAP in numerous settings in collaboration with the OA Division Chief.

How to apply:

This position is a California civil service position. In order to be eligible, a candidate must first apply for the Public Health Medical Administrator I civil service exam. Once the candidate has successfully completed the exam process, he/she can be considered for the Branch Chief position.

For instructions on how to apply for this position, please see:

<http://www.cdph.ca.gov/programs/aids/Pages/OAPHMAADAPVac.aspx>

For more information about this position, the Office of AIDS, or the hiring process:

Contact Christine Nelson, Assistant Chief, California Office of AIDS, Christine.nelson@cdph.ca.gov

This position is pending the approval of CDPH Human Resources Branch.